

WATERLOO, WI -- ASSISTANT CLERK/TREASURER
(Accounting/Bookkeeping Focus)

The City of Waterloo is accepting applications for the position of Assistant Clerk/Treasurer. Preferred candidates will have municipal government experience and/or a degree in accounting, finance or closely related field. Strong accounting, organizational, communication and computer skills required.

The selected candidate will train under the tutelage of the current Deputy Clerk/Treasurer, who is nearing retirement. Upon the Deputy position becoming vacant, after appointment by the Mayor and City Council confirmation, the Assistant will assume the position of Deputy Clerk/Treasurer in a three-person office.

If your friends describe you as being “uber organized” and having an eagle’s eye for detail -- WE WANT YOU! Position open until filled. See www.waterloowi.us for details.