

### **Village Manager/Clerk/Treasurer –**

The Village of River Hills is seeking a new Village Manager/Clerk/Treasurer (Village Manager) (because the incumbent is retiring). The Village Manger is the chief administrative officer of the Village. Reporting to the Village Manager are an experienced Public Works Superintendent, Chief of Police and Deputy Clerk/Treasurer. The Village Manager supervises all statutory functions of the Village. River Hills is led by an executive Board of Trustees who appreciate professional leadership from their Village Manager. They establish policy where needed, look to the manager for analysis and recommendations on important matters while delegating to the manger day-to-day administrative activities. The Board is looking for an experienced municipal professional, with demonstrated proficiency in finance, technology and public relations. Candidates should have a comprehensive understanding of municipal operations with a commitment to servicing residents.

Located in the northern part of Milwaukee County, River Hills is a wooded, pastoral community of 1,600 residents. Incorporated in 1930, the Village has 650 single family residential properties many of which are five acres or larger. The Village annual budget approximates \$3.5 million Budget. Our full-time workforce of 20 long-term employees take pride in providing excellent service to village residents.

To apply please send your resume via email to [clear@vil.river-hills.wi.us](mailto:clear@vil.river-hills.wi.us) or by USPS to Chris Lear, Village Manager-River Hills, 7650 N. Pheasant Lane, River Hills, WI 53217, website is: [riverhillswi.com](http://riverhillswi.com)

Applications will be received beginning on the posting date and will be received through January 15, 2018.