



DISTRICT VIII MEETING

DATE: Friday, November 17, 2017

LOCATION: Rhinelander City Hall Council Chambers, 135 S. Stevens Street,
Rhinelander, WI

REGISTRATION FEE: Members - \$20 Non-Members - \$30

REVISED AGENDA

9:30 – 10:00 AM Registration with coffee

10:00– 12:00 Noon **WEC** – Election Updates to Get You Ready for 2018

12:00 – 1:00 PM **Lunch and District Meeting**

1:00 – 3:00 PM **Parliamentary Procedures** with Dan Hill of the UW-Extension Local Government Office. Understanding Parliamentary Procedure is one of the keys to running an effective meeting. Dan will guide participants through appropriate procedures and motions to help ensure meetings are conducted in an orderly manner.

Some of the topics covered will be the History of Parliamentary Procedure, Motions (different type of and order), Elections, Call to Order, Running Effective Meetings, Nominations, and Calling to Question. There will also be opportunity for questions and discussion.

Capacity: 50

[This meeting is worth 4.5 credit hours toward WMCA Certification.]

Cancellation Policy: 50% of registration will be forfeited upon cancellation prior to the deadline and 100% of the registration fee will be forfeited upon cancellation after the deadline. Registration after the cut-off date, will have a \$10 service fee added to the registration.



DISTRICT VIII MEETING REGISTRATION FORM – One Form Per Registrant

Meeting Date: Friday, November 17, 2017

Preferred Registration: On-line registration is available until Noon on Monday, November 13, 2017, with the option to pay by credit card or mail-in a check after registration. For online registration go to: <http://wisclerks.org/education-training/DistrictMeetings/>

For Mail-In Registrations: Mail Page 2 to:

WMCA
1414 Montclair Place
Fort Atkinson, WI 53538.

Must be postmarked by Friday, November 10, 2017.

Name: _____ Total Amount Enclosed: \$ _____
Title: _____ Member ()
Municipality: _____ Non-Member ()

If paying by check, please make the check out to WMCA and mail to the address above.

If paying by credit card, fill out the following and send this registration form to the address above:

- Visa Card Number _____
- Mastercard Security Code _____ Expires (MM/YYYY) ____ / ____
- Discover
- American Express Print Cardholder's Name: _____

Signature Date

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If you have any agenda questions, contact one of your District Directors –
Valerie Foley, Clerk, City of Rhinelander – vfoley@rhinelandercityhall.org
Kendra, Moraczewski, Clerk/Treasurer, Town of Boulder Junction - clerk@townofboulderjunction.org