

MTAW & WMCA Joint District 1 Meeting



When: Friday, October 13, 2017

Where: Minong Village Hall, 123 5th Avenue, Minong, WI 54859

Hosts: **WMCA District 1 Co-Directors-** Connie Iacobello, City of Mellen Clerk
Cindy Pritzl, Village of Butternut Clerk-Treasurer

MTAW District 1 Co-Directors - Ann Peterson, Village of Siren Clerk/Treasurer
Denise Waggoner, Village of Minong Clerk/Treasurer

Fee: \$25 per person

AGENDA

8:30 – 9:00 AM Registration with Coffee & Sweet Rolls

9:00 – 10:30 AM **Workhorse Software** with John Gasper. This is your opportunity to check out municipal accounting software solutions for your general funds; payroll; utilities and much more. Designed using the Uniform Chart of Accounts for Wisconsin Municipalities.

10:30 – 10:45 AM Break

10:45 – 12:00 Noon **ID Theft and Bank Fraud** with Janel Lee, Deputy Clerk, Village of Minong. Janel plans on speaking about the differences between Identity theft, bank fraud and the impact it can have on a municipal level, best practices for what we as clerks and treasurers can do to protect information electronically and physically in our offices; and speak about how the current laws governing non-public information security affects how we conduct business. I am sure you are aware of the Equifax issue affecting 44% of our country right now; so the liability for this issue facing municipalities is equally as great, especially financially, and risk mitigation is vitally important. All clerks and treasurers should be well versed on how to protect non-public information.

12:00 – 1:00 PM **Lunch**

1:00 – 1:30 PM **District Meetings**

1:30 – 2:45 PM **Funding Sources for Municipal Projects** - Teresa Anderson, P.E. and Dave Rasmussen, Senior Planner from the firm MSA-Professions Services will be overseeing a presentation on possible funding sources for municipal projects. These funding sources will include information on grants from the DOT, DNR, and DOA. There will be time for discussion/feed-back on other grant and/or funding resources available to municipalities.

2:45 PM Wrap Up

This District Meeting is worth 4.75 credit hours toward WMCA Certification.

Cancellation Policy: \$10 Service Fee for Late Registrations. 50% of registration will be forfeited upon cancellation prior to the deadline and 100% of the registration fee will be forfeited upon cancellation after the deadline.

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Registration Form

For On-Line Registrations: On-line registration is available until 12:00 Noon on Monday, October 9, 2017, with the option to pay by credit card or mail-in a check after registration.

For online registration go to: <http://wisclerks.org/education-training/DistrictMeetings/>

For Mail-In Registrations: Please return this page with your check made payable to **WMCA** and mail it to: WMCA, 1414 Montclair Place, Fort Atkinson, WI 53538. **Must be postmarked by Friday, October 6, 2017.**

REGISTRATION:

Name: _____ Total Amount Enclosed: \$ _____

Title: _____ Member ()

Municipality: _____ Non-Member ()

Email Address: _____

If paying by credit card, fill out the following and send this registration form to the address above:

Visa Card Number _____

Mastercard Security Code _____ Expires (MM/YYYY) _____ / _____

Discover

American Express Print Cardholder's Name: _____

Signature

Date

Total Occupancy: 100

There is no partial day registration – the fee is non-negotiable.

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If you have any questions or problems regarding registration, contact the WMCA Executive Director at coordinator@wisclerks.org or call 920-568-9278.