



102 W Main St. - PO Box 168 - Dane, WI 53529-0168

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## Working Public Works Director Position

The Village of Dane (pop. 1095) located in northern Dane County is seeking applicants to fill the position of Public Works Director. This position requires manual labor and the ability to lift at least 50 pounds. Other requirements include knowledge and experience with the operation, maintenance, and certification of a municipal water system, management and manual labor in street-related duties, wastewater, lift stations, storm sewer, mowing, snow plowing, water main breaks, composting, baseball field maintenance, park grounds and building upkeep. The ideal candidate will have strong leadership and management skills including budgeting, a vision for the future, the ability to manage multiple projects at the same time, proven success in working with others; which include but are not limited to village staff, boards, industry professionals, and residents. It also requires excellent communication skills both oral, and written, and computer skills. Also, the applicant must have the ability to work in all weather conditions and must have or be able to obtain WI DNR Certificates. This position reports directly to the Village President and Board of Trustees. A clean driving record and a WI Commercial Driver's License or the ability to obtain one is imperative. A high school diploma or equivalent is required; experience in Public Works, Water and Sewer Department work is preferred. Candidate must have a 15 minute response time to the Village of Dane in any weather conditions. The Village offers State of Wisconsin Health Insurance and Retirement Benefits. There will be a one year probation period.

If you are interested in this position, please send your cover letter and resume with professional references to Village of Dane, 102 W Main St, PO Box 168, Dane, WI 53529.

Or by email to: [clerktreasurer@villageofdane.org](mailto:clerktreasurer@villageofdane.org).

Application closing date 11/27/2017