

DIRECTOR OF ADMINISTRATIVE SERVICES
City of Altoona

DIRECTOR OF ADMINISTRATIVE SERVICES - The City of Altoona, Wisconsin, population 7,420, is conducting a search for qualified candidates for the position of **Director of Administrative Services**. The successful applicant will have experience in governmental accounting, payroll and benefit administration (3 yrs min); a Bachelor's degree in business administration or accounting is preferred, but work-related experience and/or education may be substituted for the Bachelor's degree requirement. Salary range: \$54,371.20 - \$69,888.00 + excellent benefits. For a full position description, go to www.ci.altoona.wi.us/careers.phtml, 715-839-6092, or cityhall@ci.altoona.wi.us. To apply, please send a cover letter, resumé, salary history and three professional references to Mike Golat, City Administrator, at cityhall@ci.altoona.wi.us or 1303 Lynn Avenue, Altoona, WI 54720. Applications due by Friday, October 27, 2017. AA/EOE.

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