



2018 UW-Green Bay Institute or Academy Scholarship Application

Please read the following and acknowledge your compliance before filling out the application:

- My membership to the WMCA will be paid for the current year before this application will be considered. Deadline April 15th.
- I understand that I must provide an answer for ALL questions for my application to be considered.
- I will email or mail with my application a letter of support from my Supervisor/Mayor/Board Chair stating that they do support my attendance at the UW-Green Bay Institute/Academy. The letter must be submitted to the WMCA Office by April 15, 2018.
- I understand that if a scholarship is awarded to me, I must attend the current session that will be held in July 2018 and I will attend all the required classes.
- I also attest that I will attend the Institute/Academy that I have indicated on my application.
- I also understand that if I am not employed at the same municipality at the time of the Institute/Academy, I will not receive the scholarship.

- 1. I have signed my Name below to acknowledge that I have read each statement above and acknowledge that if I do not comply, my scholarship will be forfeited.**

The Application is incomplete if not signed.

Contact Information

2. Your Contact Information:

Name	
Municipality	
Address	
Address 2	
City/Town	
State	
ZIP/Postal Code	
County	
Email Address	
Phone Number	

3. Contact Information for Immediate Supervisor:

Name	
Email Address	
Phone Number	

4. Your Current Job Title:

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5. Number of Years in Current Position, as of April 15th of this year:

- Less than 1 Year
- 1 to 4 Years
- 5 Years or more

6. My position is:

- Full-Time (35 hours or more per week on average)
- Part-Time (Less than 35 hours per week on average)

7. I have held the following other positions in local government and have listed the number of years for each -

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8. I am applying for a Scholarship to attend the following Institute/Academy in July 2018: [Check One]

- Clerks Institute - 1st Year
- Clerks Institute - 2nd Year
- Clerks Institute - 3rd Year
- Clerks' Completion
- Master Academy

9. I have attended the following educational events from April 16, 2017 thru April 15, 2018. [Check all applicable.]

- Northern Training in Minocqua
- Clerks Institute - 1st Year
- Clerks Institute - 2nd Year
- Clerks Institute - 3rd Year
- Treasurers Institute - 3rd Year
- Master Academy
- Clerks' Completion
- Pre-Conference Class (i.e. New Clerks Class; Athenian; PEC Class)
- WMCA Conference in Wisconsin Dells-August 2017
- At least one WMCA District Meeting
- None of the above. Why?

10. Please explain your reason(s) for wishing to attend or to continue to attend the Institute/Academy.

11. How much of the cost of the Clerk's Institute will your municipality pay for?

- Registration Only
- Registration & Hotel
- Registration & Mileage (For commuters)
- My municipality will NOT pay for any part of the Institute
- Other

12. Have you received any other scholarships for this year?

- Yes
- No

If yes, what scholarship?

13. Have you received a WMCA Scholarship for the UW-GB Institute/Academy in the past?

- No, I have never received a scholarship before
- Yes, I have received one partial scholarship before
- Yes, I have received one full scholarship before
- I have received more than one scholarship before

14. Please list other community activities that you are involved in.

15. Is there anything else you would like us to consider?

To be considered for a scholarship, your application and letter of support MUST BE POSTMARKED no later than April 15th.

Once complete, mail to:

WMCA

Attn: UWGB Scholarship

1414 Montclair Place

Fort Atkinson, WI 53538

or e-mail to: coordinator@wisclerks.org

Email questions to: coordinator@wisclerks.org